

## EMBASSY SUITES HOTEL

**May 24, 2007  
September 27, 2007**

200 Stoneridge Drive  
Columbia, South Carolina 29210  
803-252-8700

Registration for the day's activities is \$125.00 per person. The fee includes morning coffee and continental breakfast, refreshments at one break, lunch, and a participant's notebook.

Commission staff will be available throughout the day to answer questions. Lunch is being provided in an effort to promote information-sharing and understanding among the participants and with the Commission.

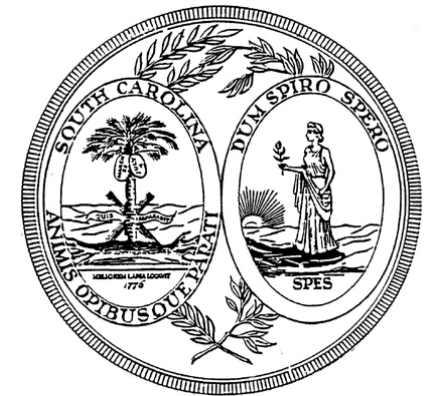
Each workshop will be limited to 80 participants according to the date of receipt of the registration form and fee. A waiting list will be maintained, and cancellations within 14 days of the scheduled workshop will receive a full refund. No credit or refund will be given for "no shows." Cancellations must be made in writing to the Conference Coordinator.

Reservations for overnight lodging must be made directly with the hotel. Conference rates may be available if you identify yourself as a workshop registrant and refer to registration code: WOR.

South Carolina Workers' Compensation Commission  
Post Office Box 1715  
Columbia, South Carolina 29202-1715

## Claims Administration

### Made Easy



**A Step-By-Step Approach to Handling  
Workers' Compensation Claims in  
South Carolina**

**May 24, 2007  
September 27, 2007**

**Embassy Suites Hotel  
200 Stoneridge Drive  
Columbia, South Carolina**

## Why Attend?

Claims Administration Made Easy provides a thorough overview of the South Carolina workers' compensation system and a comprehensive review of the state's claims processing requirements.

This workshop is designed to teach participants about the various legal and administrative requirements for submitting complete and accurate claims information on time, the first time. A step-by-step process will be used to give participants a real nuts-and-bolts explanation about the forms, reports, rules, regulations, and departmental expectations which form the basis for the administration and management of workers' compensation claims in South Carolina. By utilizing printed outlines, sample forms, and practical examples, the Commission's senior staff will demonstrate how to submit claims information to the Commission in an accurate, complete, and timely manner.

Designed for individuals who are directly responsible for processing the many workers' compensation forms and reports required by the State of South Carolina, this seminar is recommended for claims adjusters, insurance companies, third-party administrators and self-insured employers and funds. Past participants include personnel managers and those responsible for workers' compensation programs, attorneys and paralegal assistants.

## Claims Administration Made Easy: A Step-By-Step Approach to Handling Workers' Compensation in South Carolina

- 8:30 a.m. Registration / Continental Breakfast
- 9:00 a.m. Workers' Compensation in South Carolina  
**Gary Thibault**, Executive Director
- 9:30 a.m. Basic Facts about Workers' Compensation  
**Jennifer Neese**, Ombudsman
- 10:00 a.m. Case Law Update  
**Janet G. Griggs**, General Counsel
- 10:30 a.m. Break / Refreshments
- 10:45 a.m. Coverage and Reporting  
**Tammie Brasfield**, Coverage Director
- 11:15 a.m. Medical Care in Workers' Compensation  
**Julie K. Lewis**, Medical Director
- 12:00 p.m. Lunch
- 1:00 p.m. Judicial Overview  
**Virginia L. Crocker**, Judicial Director
- 1:45 p.m. A Detailed Look at Claims Management  
**Greg Line**, Claims Director
- 3:00 p.m. Adjourn

## \*\* \* REGISTRATION FORM \* \*\*

### *Claims Administration Made Easy*

Presented by the

### **South Carolina Workers' Compensation Commission**

First Name Middle Initial Last Name

Company Position/Title

Mailing Address Telephone/Fax Numbers

City State Zip Code

**I am registering for: Please check one**

☐ **May 24, 2007**

☐ **September 27, 2007**

**Registration Fee of \$125 must be received before a reservation can be confirmed.**

#### **Return Registration and Fee to:**

**South Carolina Workers' Compensation Commission  
Post Office Box 1715  
Columbia, South Carolina 29202-1715  
Telephone Number: 803-737-5744**

**You can also register through our website: [www.wcc.sc.gov](http://www.wcc.sc.gov)**